



Please return this form by latest 20th March 2017

Reservations Department
Taj Palace Hotel
 Sardar Patel Marg, Diplomatic Enclave
 New Delhi, India
 Phone: +91 11/2611 0202/66503829
 Fax: +91 11/2611 5055 or 2611 0808
 Email vikash.sharma@tajhotels.com
 Copy to: tphconferences.del@tajhotels.com

Australia High Commission VIP Visit

09th April 2017 to 12th April '2017

New Delhi, India

Taj Palace Hotel Reservation Form

RESERVATION DETAILS

Last Name:		First Name:	
Organization & Designation:		Phone:	
Passport No: Issue & Expiry		Email:	
Check-in Date:		Arrival Flight:	ETA:
Check-out Date:		Departure Flight:	ETD:

ROOM TYPE SP RTS

PREFERENCES

	Tick Choice	Single/Double Rate (INR)			
Taj Club Room		13,000/14,500+taxes	Room Occupancy:	<input type="checkbox"/> Single	<input type="checkbox"/> Double
			Preferences	<input type="checkbox"/> Smoking	<input type="checkbox"/> Non-smoking
				<input type="checkbox"/> Twin Bed	<input type="checkbox"/> King Bed
Luxury Room		11,500/13,000	Room Occupancy:	<input type="checkbox"/> Single	<input type="checkbox"/> Double
			Preferences	<input type="checkbox"/> Smoking	<input type="checkbox"/> Non-smoking
				<input type="checkbox"/> Twin Bed	<input type="checkbox"/> King Bed
					<input type="checkbox"/> No

Terms & Conditions

Additional **15% luxury tax (exempted)** on Rack Rates, 9.0% service tax and 1.25% vat on applicable rate.
 Check-in time 1400 hrs and check out time is 12.00. Early check-in and late check out will be charged as per hotel policy.
 All bills must be settled at the time of departure by an approved credit card or cash

Our check-in time is 1400 hrs and the checkout time is 1200 noon. However, should there be a request for an early check in or late checkout, we will provide accommodation, subject to availability as per the below:

- § All arrivals before 0800 hours are billed from the previous night. Arrivals between 0800-1100 hours will be charged 50% of the applicable rate
- § Checkouts between 1600-1800 hours will be charged at 25% of the room rate, and those between 1800-2100 hours will be charged at 50% of the room rate
- § Any departures post 2100 hours will be charged for the full night

Special Inclusive for Luxury Rooms:

- Buffet breakfast at the Coffee Shop per night of stay
- 24 hrs. complimentary basis wifi
- 02 Bottles of Mineral water on a complimentary basis, replenished daily
- Complimentary access to the hotel fitness center.
- Two Way Complimentary Airport Transfer

Special Inclusives for Taj Club Rooms:

- Two Way Complimentary Airport Transfer
- 24 hrs. complimentary wifi
- Exclusive check-in and checkout (for credit transactions) on the floor itself
- Early check-in (9.00 am) and late checkout (6.00 pm) (Subject to availability)
- A welcome drink on arrival
- 24-hour valet service on the floor
- A complimentary deluxe Continental breakfast in The Taj Club Lounge
- Complimentary cocktails with a selection of hors d'oeuvres in The Taj Club Lounge
- Complimentary use of the meeting room on The Club Floor for two hours per stay (Subject to availability)
- Complimentary tea and coffee throughout the day at The Taj Club Lounge
- Complimentary use of Fitness Centre, steam and Jacuzzi
- Personal electronic safe in the room
- A choice of newspapers and magazines
- Complimentary ironing of one garment set per night of stay

GUARANTEED RESERVATION

Guaranteed by:	<input type="checkbox"/> AMEX	<input type="checkbox"/> Diners	<input type="checkbox"/> JCB	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Visa
Cardholder's Name:		Signature:			
Credit Card Number:		Expiry Date:			

CANCELLATION POLICY

- No cancellation charge is applicable for bookings cancelled 48 hours prior to the date of arrival
- Non-arrival of the guest amounts to a no-show.
- One night room charge will be levied in case of a cancellation made within 48 hours or in case of a no-show
- A block booking of 25 rooms has been made for this event with limited number of rooms in the above mentioned category.
- **Keeping with our heightened security procedures, we request all guests to carry a photo-identity to present at check-in. Foreign Nationals are required to present their Passport and valid visa. Copy passport and a coloured copy of visa may be sent with the filled call in form to assist with an express check in.**

Guest Signature

Date: